

Request for Homeowners Dues Information

Please complete form electronically, save & email to closings@casnc.com

Form will be completed with dues information & emailed back to you.

(Normally not completed more than 2 weeks prior to closing date)

If you have any questions once you receive a completed request please call (910) 295-3791 option 2 or email closings@casnc.com

Date: _____

Attorney Office: _____

Phone# _____

Attorney: _____

Fax# _____

Contact: _____

Email: _____

Closing Date: _____

Association: _____

Property Address (including unit# if applicable): _____ Lot# _____

Seller(s): _____ Date purchased (if developer/builder): _____

Buyer(s): _____ CO issue date (if new construction): _____

(Please print EXACTLY as to appear on the deed)

(Please provide copy of CO)

Buyer(s) mailing address (If other than the property address): _____

Buyer(s) phone #: _____ Buyer(s) email address: _____

To be completed by CAS, Inc.

Dues _____ monthly / quarterly / semi-annual / annual

Due from Seller(s): Past Due/Builder Dues _____

Due from Buyer(s): Dues _____

Working Capital _____

Storm Water Fee _____

Special Assessment _____

HOA Transfer / Move-In Fee _____

TOTAL TO BE COLLECTED AT CLOSING

_____ **PAYABLE TO:** _____

Assessment Certification Fee (normally paid by the buyer) * _____ **PAYABLE TO: CAS, Inc.**

**Please mail all checks/documents to: P.O. Box 83
Pinehurst, NC 28370**

**Seller should transfer all keys, remotes, cards, tags, passes, fobs, etc. for pool,
community access, gates, tennis courts, etc. or buyer will be charged for replacements.**